



# BALLYCLARE PRIMARY SCHOOL

Website: [www.ballyclareps.co.uk](http://www.ballyclareps.co.uk) Email: [kmulligan818@c2kni.net](mailto:kmulligan818@c2kni.net)

ISSUE: 3

Thursday 14th September, 2017.

Term 1



<https://www.easyfundraising.org.uk/causes/ballyclareprimary/>



**TOTAL RAISED SO FAR IS: £714.11 – WOW!**

## SAVE THE DATE!

Our first fundraiser for this year will take place on Friday 29<sup>th</sup> September at 7:00pm, weather permitting. We plan to have an Outdoor Cinema night! How brave, we hear you say! Plan to keep the date free.



Tickets will be on sale from class teachers from next Monday, cost £2. Film will be certificate U. Come along and have a fun night with friends. Tea, coffee and treats available for purchase.

Bring a picnic chair, your friends and a blanket!

★★All children must be accompanied by a parent.★★



## HOMETIME ROUTINES

Thank you for ensuring both you and your child fully understand the arrangements for collection at home time, especially if your child is being collected by another adult or carer. This reduces the confusion and distress caused when children or parents are unaware of these arrangements and also restricts the unnecessary interruptions to the school office.

\* Any other adult collecting P1 children – please be aware of the class teacher's name.

We appreciate that there may be an occasion when a parent is unavoidably late and in these circumstances we would ask that you contact the school immediately – well before the bell rings, so your child can be located in the school building.

All pupils, P1-4, have a collecting adults list. P5-7 may walk/meet key adults. All children cycling or scooting to/from school need to wear a cycle helmet. We are currently using our cycle rack areas well for our cyclists to 'park' their bikes and scooters.

## MOBILE PHONES

Parents please note, it is school policy for children to leave their mobile phones at home each day. Only pupils who have to contact a parent, on occasions, for collection times etc. should have phones in school, switched off and with their class teacher.

Some pupils are bringing phones to school unnecessarily. Particularly in senior classes. These are very expensive and we do not wish them to be lost or damaged accidentally. Your child's class teacher will have spoken to their class about leaving mobile phones at home.

## SCHOOL PHOTOGRAPHS

You will receive a letter concerning photograph arrangements for our pupils which will take place on the 23<sup>rd</sup> and 24<sup>th</sup> October. Parents are not required to attend these photograph sessions as the class teachers will supervise their completion.

Any family (parents and children) wishing to have a portrait taken may book this via the school office. These portraits will be taken on Monday 23<sup>rd</sup> October from 5:00pm onwards. Timeslots must be booked in advance by calling our school office (02893322389). Each portrait is one sitting and we would ask you to understand this, as other families will be waiting.

## SEE SAW

We are delighted that See Saw will be used by all classes this year to share photos of your child and their activities with home. Sign up with your child's class teacher if you haven't already done so. We are keen to strengthen our links between home and school each year.

## BODY COACH

Our P5-7 classes were involved in the Body Coach sessions with Joe Wicks this week in our School Hall. Check out the website/See-Saw for pictures! Great fun and really exhausting!

## UNIFORM CODE

All pupils look very smart. Please ensure names are on everything that may be removed in school. All long hair must be tied back and boys' hair should not exceed collar length, otherwise it must be tied back at all times. All fringes out of eyes please.

A reminder that earrings must be removed for school time please.

★ *Hair dye or shaved hair designs are not permitted. This is a recognised school uniform expectation.*

## P1 PARENTS

Please note that all P1 pupils will remain in school for the full day from Monday 2nd October.

A leaflet has been sent home to provide other important information for you. Some of our P1 pupils will be in the local press after the 21st September - so get your copy of The Newtownabbey Times to see their smiling little faces.

## PRE-ENROLMENT FOR PRIMARY 1 – 2018/19

Our P1 places for next year, 2018/19, are filling up. Please ensure your child's name is down with the school office if a place is to be requested. It is appreciated when a parent enrolls their child via current parent recommendation. Thank you for continuing to do this.

A copy of our pre-enrolment form is included with this bulletin, please distribute to your friends and neighbours. We have names down already, so it's never too early. Our enrolment is rising each year.

## PUPIL OF THE WEEK

Alongside our Monthly Star Award- all classes have a Pupil of the Week identified. These pupils have been noted for their positive attitude to learning and great effort in classroom, and outdoor activities. These pupils will receive a sticker and a note home to their parents. Please commend this at home.

## SCHOOL WEBSITE

Our School Website is well used. Please access it for Bulletin and other information e.g. Holiday List, school Letters etc. Please log on to [www.ballyclareps.co.uk](http://www.ballyclareps.co.uk) and email me if you have any suggestions for future feature inclusions.

*As always: If there is anything that concerns you in any way in school, please contact me via the school office or by e-mail if that is easier. I will always follow up any issues raised if I have your contact details. Mrs Mulligan*

## COMMUNITY NEWS

AFTER SCHOOLS CLUB, Unit 8 McConnells Yard, 20 Main Street, Ballyclare, are holding an Open Day on Saturday 23<sup>rd</sup> September from 3:00 - 6:00pm. Meet the Staff and view our unique purpose built facilities. Free Ice Cream for all children attending. For more information, call Claire 07812043644.

\* *Parents please note that our Community News items are advertisements only. The school has no means of endorsing these activities. All parents are advised to seek details and suitability for themselves.*

Ballyclare Primary School  
Doagh Road  
Ballyclare  
BT39 9BG



APPLICATION  
FOR  
PRE-ENROLMENT

Principal: Mrs. K. Mulligan B.Ed.(Hons.), M.Ed., P.Q.S.H.

Tel: 02893322389

Current Enrolment No: 572 Current Admission: 82

Fax: 02893354230

Email: kmulligan818@c2kni.net

*Before completion, you are advised read the notes of guidance on page 2 of this form.*

**A. THE CHILD.**

Child's Forename(s):		Surname:	
Chosen Name:		Date of Birth:	/ /
			MALE <input type="checkbox"/>
			FEMALE <input type="checkbox"/>

Name(s) of Parent(s) or Guardian(s):			
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Address of Parent(s) or Guardian(s):			Postcode:	

Telephone No:		Mobile:	
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Is the above child currently enrolled in a nursery school or unit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If 'yes' which nursery or unit?	
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**B. INTENDED SCHOOL OF YOUR PREFERENCE.**

1.	
2.	
3.	

Current or previous family connection with Ballyclare Primary School?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Any other information which may be relevant:	
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**C. THE ADDRESS WHICH I HAVE GIVEN IS THE CHILD'S HOME ADDRESS.  
THE DETAILS WHICH I HAVE GIVEN ARE CORRECT.**

Parent/Guardian:		Date:	
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*★ Please notify the office of any change in address before your child commences school.*

Please note you need only enrol your child with one school as the official Education Authority form allows you to list three schools in order of your choice.

(Notes of guidance -see over)

## PRE-ENROLMENT NOTES OF GUIDANCE

1. The purpose of this pre-enrolment application form is twofold:-

- To provide initial, meaningful contact between parents and the school. Parents may be assured, having pre-enrolled their child, that all relevant official open enrolment information from Education Authority North Eastern Region, will be forwarded to them by the school in due course.
- To assist the Board of Governors and staff in the forward planning of the school.

Accurate enrolment information helps the school prepare more effectively to receive your child e.g. to plan for the required number of classes, class size and facilities.

2. Parents, who are interested in seeking a place for their child in Ballyclare Primary School, complete the pre enrolment form in the knowledge that Boards of Governors are not permitted to include preference in their criteria.

3. In the event of over subscription the criteria set out below will be applied.

### CURRENT OPEN ENROLMENT - ADMISSIONS INFORMATION

Type of School:            Controlled Primary  
Current Enrolment No:    572  
Current Admission No:    82

Details of the respective functions of the Board of Governors and the Principal in relation to admission to the school.

When considering which children should be selected for admission a Sub Committee of the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. On selecting children for admission, children resident in NI at the time of their proposed admission will be selected for admission before any child not so resident, may be selected for admission.

Admissions criteria to be used in the event of the school being oversubscribed.  
The criteria are listed in order of priority.

In the event of the school being oversubscribed the Board of Governors will apply the following criteria. The criteria are listed in order of priority.

1. Children who have attained compulsory school age at the time of their proposed admission.
2. Children who will have an older sibling\* living at the same residence enrolled at Ballyclare Primary School at the time of their proposed admission.
3. Children whose parent is a permanent employee at Ballyclare Primary School at the time of their proposed admission.
4. Children whose older sibling\* living at the same residence previously attended Ballyclare Primary School (minimum 1 year attendance). Verification will be sought.
5. Children who are the eldest or only child in the family seeking admission to a main stream Primary School.
6. Children whose parent/legal guardian previously attended Ballyclare Primary School. Verification will be sought.
7. Children who live nearest to the school as decided by a straight line digital measurement using the post code address of their normal residence to the postcode address of Ballyclare Primary School. Ballyclare Primary School will use the Northern Ireland portal for Geographical Information (GI) decision making tool, Spatial NI, to determine distances.
8. Date of birth with preference being given to the eldest child, determined by date-of-birth as entered on a birth certificate.

*\* Sibling includes brother/sister, half-brother/sister, step-brother/sister, foster brother/sister*

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

The provision of false or incorrect information or the failure to provide information within the deadlines set by primary schools can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application form.

The school's policy on the consideration of application after the Open Enrolment Admissions procedure concludes, is available directly from the school.